



**BANKING DETAILS ACCOUNTS IN OTHER BANKS FINANCIAL INSTIUTIONS.**

Month/Year	Bank Name	A/C Title	Account Number	Branch	Debit	Credit

NB: Attach Current Six Months Bank Statements.

**FINANCIAL INFORMATION**

Monthly Income from activity	Ke										Monthly expense on activity	Ke									
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**ACTIVITY'S MONTHLY INCOME AND EXPENSE**

INCOME										EXPENSES										
1.										1.										
2.										2.										
3.										3.										
<b>TOTAL INCOME</b>										<b>TOTAL EXPENSE</b>										

**ACTIVITY'S BALANCE SHEET**

ASSETS										LIABILITIES									
<b>SHORT TERM</b>										<b>SHORT TERM</b>									
Cash (on hand and in Banks)										Creditors (Trade)									
Debtors										Bank Loans									
Stock										<b>LONG TERM</b>									
<b>LONG TERM</b>										Bank Loans/loans from other financial institutions									
Total Fixed Assets										Other Liabilities									
Other Assets										<b>CAPITAL</b>									
<b>TOTAL ASSETS</b>										<b>TOTAL LIABILITIES</b>									

**NET HOUSEHOLD BUDGET (MONTHLY)**

MONTHLY INCOME										MONTHLY EXPENSES									
Borrower										Housing/Rent									
Spouse										Education/Medical (average per month)									
Business (overleaf)										Transportation/Vehicle									

Pensions									Food								
Other Businesses									Utilities (Total) (Water,Phone,Electricity)								
Other Income									Other Debt Repayments								
Total Household Income									Total Expenses								

**Security Details.**

**a) Land**

Title Number	Registered Owner	Lessor(if applicable)	Size	Location	Estimated Market Value

Brief Description of property(indicate whether developed or undeveloped)

**b) Motor vehicle**

Registration Number	Registered Owner	Year of manufacture	Engine Number	Chassis Number	Make/Model/Colour

**c) Machinery & Equipment**

Name of Equipment	Registered Owner	Year of manufacture	Serial Number	Colour	Estimated Market Value

**d) Other Types of Security**

Type of security	Registered Owner	Description	Estimated Market Value

I am applying for a loan of Kes. \_\_\_\_\_ to be repaid in \_\_\_\_\_ months, and to be used as follows:

\_\_\_\_\_ Kes: \_\_\_\_\_  
\_\_\_\_\_ Kes: \_\_\_\_\_

I am applying for a loan of Kes. \_\_\_\_\_ to be repaid in \_\_\_\_\_ months, and to be used as follows:

\_\_\_\_\_ Kes: \_\_\_\_\_  
 \_\_\_\_\_ Kes: \_\_\_\_\_  
 \_\_\_\_\_ Kes: \_\_\_\_\_

**Declaration**

I/We further declare the information given here is true to the best of our knowledge and belief/ I we further authorise Kenya Industrial Estates Ltd to verify the information given herein and make any reference from any persons/institution named here in.

Applicant's Name----- Signature-----Date-----  
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<b>FOR OFFICIAL USE ONLY.</b>		<b>Application Form Serial No.</b> .....
<i>A. Branch Use:</i>		
Branch:.....	Loan Summary Included: ( ) Yes ( )No	
Internal Valuation Included: ( ) Yes ( ) No )Yes ( )No	All Attachments (IV above) Included: ( )	
Generating Officer Sign:.....		Date:.....
Branch Manager Sign:.....		Date:.....
<i>B. Head Office Use:</i>		
Security: ( ) Accepted ( ) Rejected		
Business Appraisal: ( )Accepted ( )Rejected		
Bank Statements Appraisal: ( )Accepted ( )Rejected		
Photographs: ( )Accepted ( )Rejected      Personal Details Provided ( )Accepted ( )Rejected		

**General Requirements**

- Bank statements where applicable.
- Quotation/Invoice for items to be funded by KIE Loan
- Current trade Licence/Local Authority single business permits where applicable
- 2copies of identity card for all owners of the business
- 2 copies of passports photographs for the applicant
- Copy of Pin Certificate of applicant

- Copies of business registration certificate.
- Sketch map of the business.
- Sketch map of applicant's residence & security.
- Photograph of security.
- Photograph of operations of the business.
- Audited books of accounts & Management accounts where applicable